



Electronics & ICT Academy

(Under Ministry of Electronics and Information Technology, Government of India)
 Indian Institute of Technology Guwahati, Guwahati, Assam, Pin 781039

Phone: +91-361-2583182, Email: eictacad@iitg.ac.in

One-week Faculty Development Programme
 on

“Moodle: Open-source learning management system”

Date: 10 – 14 June, 2019

Venue: Parvathaneni Brahmaya Siddhartha College of Arts & Science

Date	Time	Topic	
Day 1 10-06-2019	09:30 am-10:00 am	Registration & Reporting	
	10:00 am-10:30 am	Inauguration	
	10:30 am-10:45 am	Tea Break	
	10:45 am-01:00 pm	Course Objective And Introduction To Moodle	
		Uses And Advantages Of Moodle	
	01:00 pm-02:00 pm	Lunch	
	02:00 pm-03:15 pm	Setting Up Moodle Environment And Installing Moodle	
	03:15 pm-03:30 pm	Tea Break	
	03:30 pm-05:30 pm	1.1 Site Administration	
		1.2 Creating View	
1.3 Changing Primary Settings			
Exercise 1			
05:30 pm onwards	MCQ1		
Day 2 11-06-2019	09:30 am-11:00 am	2.1 Installing Plugins Using Them	
		2.2 Installing Themes And Using Them	
		Exercise 2	
	11:00 am-11:15 am	Tea Break	
	11:15 am – 12:30 am	3.1 Create Courses	
		3.2 Create Categories	
		3.3 Changes in Courses and Categories	
		3.4 Editing Course	
	12:30 am-01:00 pm	Exercise 3	
	01:00 pm-02:00 pm	Lunch	
	02:00 pm-03:15 pm	4. Type Of Activities	
		4.1 Assignments, chats	
03:15 pm-03:30 pm	Tea Break		
03:30 pm-05:30 pm	4.2 Choice , Database, Lessons		
	Exercise 4		
05:30 pm onwards	MCQ 2		
Day 3 12-06-2019	09:30 am-11:00 am	4.3 Quiz, Scorm	
		Exercise 5	
	11:00 am-11:15 am	Tea Break	



Electronics & ICT Academy

(Under Ministry of Electronics and Information Technology, Government of India)
Indian Institute of Technology Guwahati, Guwahati, Assam, Pin 781039

Phone: +91-361-2583182, Email: eictacad@iitg.ac.in

	11:15 am-01:00 pm	4.4 Survey ,wiki <i>Exercise 6</i>
	01:00 pm-02:00 pm	Lunch
	02:00 pm-03:15 pm	5 Adding a new user 5.1 Uploading new users
	03:15 pm-03:30 pm	Tea Break
	03:30 pm-05:30 pm	5.2 Adding a new cohorts
		5.3 uploading cohorts
		5.4 adding users to cohorts <i>Exercise 7</i>
05:30 pm onwards	<i>MCQ 3</i>	
Day 4 13-06-2019	09:30 am-11:00 am	6. Types of enrolments 6.1 Manual and self-enrolment
	11:00 am-11:15 am	Tea Break
	11:15 am-01:00 pm	6.2 Cohort sync and guest access <i>Exercise 8</i>
	01:00 pm-02:00 pm	Lunch
	02:00 pm-03:15 pm	7. Types Of Roles 7.1 Manager , teacher ,course creator <i>Exercise 9</i>
		Tea Break
	03:30 pm-05:30 pm	8. Reports 8.1 Monitoring - The Use Of Reports In Moodle <i>Exercise 10</i>
		05:30 pm onwards
	Day 5 14-06-2019	09:30 am-10:00 am
10:00 am-11:00 am		Moodle Project Development. [Creating Some Users Assigning Roles. Creating Course, Enrolling Users. Attempting The Course And Viewing Or Taking Out The Reports.]
11:00 am-11:15 am		Tea Break
11:15 am-01:00 pm		Project
01:00 pm-02:00 pm		Lunch
02:00 pm-03:15 pm		Project
03:15 pm-03:30 pm		Tea Break
03:30 pm-04:45 pm		Project Evaluation
04:45 Onwards	Valedictory Session	