



# Electronics & ICT Academy

(Under Ministry of Electronics and Information Technology (MeitY), Govt. of India)

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## Online Faculty Development Programme on "Imparting Online Teaching-Learning Methodology during COVID-19 Pandemic"

Date: 17 – 24 August, 2020

Date	Time	Topic
<b>Day-1</b> (17-08-2020)	10:00 am - 12:00 noon	<ul style="list-style-type: none"> <li>Introduction to online teaching &amp; learning</li> <li>Overview and understanding platforms, tools, and resources</li> </ul>
	12:00 noon - 01:00 pm	Query Handling and Evaluation
	01:00 pm - 03:00 pm	Break
	03:00 pm - 05:00 pm	Shifting from classroom to online: Benefits of ICT in teaching and learning
<b>Day-2</b> (18-08-2020)	10:00 am - 12:00 noon	<ul style="list-style-type: none"> <li>Methods and tools: Instructional Design and lesson planning for distance learning</li> <li>Practicum: Lesson planning</li> </ul>
	12:00 noon - 01:00 pm	Query Handling and Evaluation
	01:00 pm - 03:00 pm	Break
	03:00 pm - 05:00 pm	<ul style="list-style-type: none"> <li>Designing activities for interactivity and engagement</li> </ul>
<b>Day-3</b> (19-08-2020)	10:00 am - 12:00 noon	<ul style="list-style-type: none"> <li>Building interactive lessons</li> <li>Blending synchronous and asynchronous learning modes in lessons</li> </ul>
	12:00 noon - 01:00 pm	Query Handling and Evaluation
	01:00 pm - 03:00 pm	Break
	03:00 pm - 05:00 pm	<ul style="list-style-type: none"> <li>Designing individual and group work</li> <li>Assessing, measuring, tracking, and communicating student progress</li> </ul>
<b>Day-4</b> (20-08-2020)	10:00 am - 12:00 noon	<ul style="list-style-type: none"> <li>Practicum: Applying platforms and tools to lessons-- MS Office, google classroom, pathshala, etc.</li> <li>Teaching &amp; student engagement techniques: Delivering an online lesson</li> </ul>
	12:00 noon - 01:00 pm	Query Handling and Evaluation
	01:00 pm - 03:00 pm	Break
	03:00 pm - 05:00 pm	<ul style="list-style-type: none"> <li>Practice – hands-on : MS Office, google classroom,</li> </ul>
<b>Day-5</b> (21-08-2020)	10:00 am - 12:00 noon	<ul style="list-style-type: none"> <li>Teaching &amp; student engagement techniques: Delivering an online lesson</li> <li>Delivering feedback and encouraging participants</li> </ul>
	12:00 noon - 01:00 pm	Query Handling and Evaluation
	01:00 pm - 03:00 pm	Break
	03:00 pm - 05:00 pm	<ul style="list-style-type: none"> <li>Feedback and growth plan for teachers</li> </ul>
<b>Day-6</b> (22-08-2020)	10:00 am - 12:00 noon	<ul style="list-style-type: none"> <li>Practicum: Delivering an interactive lesson</li> </ul>
	12:00 noon - 01:00 pm	Query Handling and Evaluation
	01:00 pm - 03:00 pm	Break
	03:00 pm - 05:00 pm	Practice – hands- on training
<b>Day-7</b> (23-08-2020)	10:00 am - 12:00 noon	<ul style="list-style-type: none"> <li>How to create database creation using Microsoft Excel</li> </ul>
	12:00 noon - 01:00 pm	Query Handling and Evaluation
	01:00 pm – 03:00 pm	Break
	03:00 pm – 05:00 pm	<ul style="list-style-type: none"> <li>Practice – hands- on training</li> </ul>
<b>Day-8</b> (22-08-2020)	10:00 am - 01:00 pm	Project Work
	01:00 pm – 03:00 pm	<ul style="list-style-type: none"> <li>Break</li> </ul>
	03:00 pm – 04:30 pm	Project Work Submission
	04:30 pm – 05:00 pm	Valedictory

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